

DATE: \_\_\_\_\_

PROVIDER'S NAME: \_\_\_\_\_

PROVIDER'S ADDRESS LINE 1: \_\_\_\_\_

PROVIDER'S ADDRESS LINE 2: \_\_\_\_\_

Re:Account Name(s): \_\_\_\_\_

Account Numbers: \_\_\_\_\_

Account Addresses: \_\_\_\_\_

To: Customer Service Department

The (client's name) \_\_\_\_\_ is interested in working with Wind, Water, & Energy Conservation (WWEC) on an energy conservation and building commissioning project. To determine the potential benefit of this program, WWEC needs accurate utility cost and consumption data for all of our facilities.

Having the authority to do so, I hereby grant permission for the (provider's name) \_\_\_\_\_ to communicate verbally, in writing, and electronically with WWEC regarding the above account(s) and instruct the (provider's name) \_\_\_\_\_ to provide a copy (electronic access, electronic copy and/or printed copy) of all utility bills for the most recent 24 month period, showing all cost and consumption data. Please forward this information in a timely manner, no later than ten business days after receipt of this letter.

With this information, please include a description of each type of fee or charge, what it is for, when and how it is applied, and how much it is (per unit, if applicable). If there are any approved utility rate changes that are pending, please also forward a copy of the details of such changes.

WWEC would strongly prefer electronic access to this data.If possible, please grant them guest access to our account to view, export, and print this data. If that is not possible, then electronic copies of utility data may be emailed to James Ferreira at [JamesF@windwaterenergy.com](mailto:JamesF@windwaterenergy.com). Copies may be faxed to 727-214-9330 and physical copies may be mailed to:

Attn: James Ferreira  
Wind, Water, & Energy Conservation  
4615 Gulf Blvd, Suite 214  
St. Pete Beach, FL 33706

I also grant permission for the (provider's name) \_\_\_\_\_ to release any additional information that a representative of Wind, Water & Energy Conservation, LLC might request relating to the above account(s), including but not limited to as dates meters were changed, major leaks or other issues that were repaired, copies of individual bills, etc.

If you have any questions, I can be reached at (phone number) \_\_\_\_\_.

Sincerely,

Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Contact Title: \_\_\_\_\_